

AUA Board Meeting Tuesday, January 6, 2009, 2008 CBPA Dean's Conference Room

Present: Tisha Paredes, Judy Luedtke, Worth Pickering, Connie Merriman, Jarin Cornish, Bev Forbes, Kathy Kaplan, Dan Campbell, Sandy Waters, and Ann Pettingill.

1. Treasurer's Report.
 - a. Balance:
 - i. Current income (46 memberships) \$85.00
 - ii. Current balance is \$852.83
2. December 1 minutes: approved. Scott posted them to the web site.
3. Programs
 - a. January: CommonHealth, Stress Mgt. Potomac York Room, Jan 21. Dan will send out the email to the eligible administrators list and will also send to the Pay Band 4 classified employees list about the program.
 - b. February: Chocolate and Wine. Art Gallery, 5 pm, Feb 18. The Board agreed that Tisha should contact Women's Caucus to see if they would like to participate as well (and to contribute, or pay for tickets. Dan has already obtained information re Gallery fees and will be talking with Catering. Possible – 3 chocolate stations, each oriented to one specific kind of wine. We should also serve sparkling cider, and water. Dan will check out the prices and let the Board know. An alternative now, or in the future, might be to hold the event at Borjo's. Dan will contact the Gallery to see if they have a sound system to use for music. He will be out of town that day so Kathy will be on hand to coordinate the event. Dan will be asking for RSVPs and suggested charging for the event – it helps in getting a committed response.
4. Marketing
 - a. Tisha wondered if we should have different mailings re events – one to current members to remind them of membership benefits, and a second to non-members, to provide reasons for becoming a member. We could also use the University Announcements (esp. the subject line) to try and make the point as well. Bev will send the eligible list to Dan.
 - b. Tisha will also send out an email as a new year welcome, and will include a bit about programs and the community service project this year.
5. Community service
 - a. Connie reported that the project went well. AUA funds provided stockings for 3 children between 4 and 6. Connie also put together additional packages for older children with contributions from Board and College AUA members
 - b. The Board agreed that this should be done again next year.
 - c. Connie agreed to provide a collecting point for any Board contributions in response to the University Announcements item this morning concerning donations towards equipment and supplies for international students.
6. Meeting with the President

- a. Tisha and Kathy will be meeting with President Broderick on Thursday.
 - i. Agenda items could include:
 - 1. Review of the AUA constitution
 - 2. Need for funds for Administrator of the Year Award and for the reception
 - 3. AUA purpose and history
 - 4. AUA programs, advocacy, service awards, community service, professional development
 - 5. Annual salary equity review
 - 6. Would it be possible to increase the size of the annual award? (has been the same for 15 years)
 - 7. Will there be an equity review or compression review this year?
- 7. Career ladders
 - a. Tisha, Sandy, and Kathy will begin meeting to prepare for a meeting with Glenda on this topic.
- 8. Upcoming Board meetings, first Mondays, noon:
 - a. Feb 2
 - b. Mar 2
 - c. April 6
 - d. May 4
 - e. June 1
- 9. Next month's agenda:
 - a. Report on meeting with the President
 - b. Initiating the Administrator of the Year award process
 - c. Service awards

Recorded by Ann Pettingill
January 6, 2009