AUA Board Meeting   Wednesday, May 21, 2008   CBPA Dean's Conference Room

Present:

1. Minutes from the April 7 meeting are posted to the web site and were and approved.
2. Treasurer’s Report.
   a. Balance
      i. As of February 4, 2008 was $1,477.95
      ii. Current balance is $488.40
      iii. We paid for additional pins so the amount spent on the service
           awards ($601) will not be so high next year.
   b. Membership stands at 62, up from 48 a year ago.
3. Administrator of the Year Social. The event was well attended (40 people?). Many
   people from the College of Education attended in support of Leigh Butler. Connie
   thanked Tisha and Kathy for stepping in to make the presentations in her absence.
4. AP Faculty Web Entry leave reporting.
   a. Connie distributed the proposed update to Faculty Handbook leave for
      faculty administrators and professionals. This will be put before the Board
      of Visitors for approval in their June meeting.
   b. The new collective term for administrators is “AP Faculty.”
   c. Changes in leave practice include
      i. entry of leave taken in the web entry system twice a month (same
         schedule as classified staff)
      ii. reporting of leave in hour increments rather than half day
          increments
      iii. changing to a contract year basis rather than FY basis, so that carry
           over will move to mid June
5. AP faculty leave pay out. HR is collecting data on this practice from the other state
   institutions.
6. HR is considering establishing a separate manual for AP faculty.
7. Plaques for the Webb wall. Connie will take the plaques off the wall to have them
   engraved with this year’s president and administrator of the year names.
8. Award from the President. We will need to request the $500 from the President for
   the Administrator of the Year Award. Sandy noted that she used to send Sherry
   Davis in the President’s Office an email request. Tisha will do this.
9. Slate of officers. This was approved. Connie will send the names to Scott to post for
   a vote via the web page.
   a. The committees list was updated and approved
      i. Communications / web page Scott Harrison
      ii. Elections Committee Kathy
      iii. Membership Dan Hennelly
      iv. Program Dan Campbell
      v. Publicity Dan Campbell
      vi. AA/EEO and Diversity Connie
vii. CBFA Jarin 

viii. Faculty Senate Sandy 

ix. Honorary Degree Worth 

x. Parking Jarin / Ann 

xi. Sexual Harassment Terri 

xii. Web Center Council Judy 

xiii. HACE Scott 

10. Other 

a. Discussion re AUA representation on campus committees and in events. We want to continue to build our presence in events such as new faculty orientation, benefits fair, HR monthly orientations, President’s State of the University address, Provost Search Committee, President Search Committee, and similar 

b. Worth talked about our advocacy role. President Koch at one time had recommended that AUA meeting monthly with the president and with the vice presidents to learn of issues but also to establish AUA presence. We should consider assuming this role more strongly. Connie agreed to work with Worth as a subcommittee to address this further. 

c. We should continue to promote the association as much as possible. Sandy suggested promoting our involvement with the salary equity review process as one part of this effort. 

d. Membership. It was up this year from last. Connie got the names of all new AP faculty and sent them a welcome package. This might have helped. If we can put together information on AUA for Dan, he will include it in the packets he sends to new AP faculty hires. Tisha will work on a one page summary of what AUA is. 

e. Connie met with the new Provost to provide her with the welcome packet and to tell her about AUA. The Provost became a member. 

f. Program. Connie has a template for the program schedule and will put together the program list if Dan sends it to her. 

Recorded by Ann Pettingill 
May 21, 2008