

AUA Board Meeting  
Wednesday, September 9, 2009  
Office of Development Conference Room

Present: Kathy Kaplan, Sandy Waters, Dan Campbell, Dan Hennelly, and Ann Pettingill

1. Welcome
2. Treasurer's Report, September 9, 2009.
  - a. Balance:
    - i. Income \$717.50
    - ii. Expenses \$856.28
    - iii. Current balance is \$\$577.72
    - iv. Membership 8
3. Events
  - a. Welcome Back Social + Program for 2009-10. A copy of the programs was distributed. Dan Campbell reported that he arranged the welcome back social with Borjo's (Sept 16), patterned on last year's successful event. He also arranged the following programs:
    - i. Oct 21. Tour of the Ainslie Football Complex and Foreman Field at SB Ballard Stadium, with Dale Feltes
    - ii. Dec 8. Basketball game, ODU vs. Mount St. Mary's
    - iii. Feb 17. Wine and chocolate at Borjo's
    - iv. March 17. CommonHealth program on fitness success.
    - v. April 28. Awards Breakfast.
    - vi. May 19. Summer Happy Hour, Monarch Sports Grille.
4. Campus
  - a. Faculty orientation, August 21. Dan Hennelly and Connie Merriman staffed a table for this event. Just a few new Administrators stopped by the table, but this is to be expected, as it's mostly a faculty group.
  - b. Benefits Fair, October 21. Hours for the AUA table have been scheduled.
  - c. Women's Caucus / AUA workshop, October 30. Kathy distributed the agenda for this event in Webb Center.
5. Career ladders. Sandy reported on the current status of her project to develop promotion opportunities in academic advising. She worked with Glenda Humphries to develop language to describe ranks and qualifications within academic advising. She distributed the draft. Revisions are indicated; it is almost complete. Glenda may be able to use this as a model for other administrative careers on campus.
6. By Laws. Kathy reviewed the association records and located the bylaws in one of the binders. She distributed copies at the meeting. There are areas which need to be updated and other areas for which we have not followed the procedures set in the bylaws. We reviewed them briefly and will continue to review in future meetings in order to update language.
7. We will invite Glenda Humphries, VP of Human Resources, to a future board meeting. Items we would like to discuss: Administrators do not get comp time, but more work hours are required to get additional work completed; Flex time – how is

this done across the university – some colleges use the classified leave system or comp time; Governor’s letter about change to Pension Plan; H1N1 – emergency pay if you don’t have sick leave; review of Administrator designations – FP/FA/FO/GP.

8. AUA usually gives out a professional development stipend – need to check into this.
9. 2010 will be AUA’s 20<sup>th</sup> anniversary – how do we want to celebrate?

Recorded by Ann Pettingill  
September 9, 2009