AUA Board Meeting Minutes  
Wednesday, March 14, 2012  
239 Kaufman Hall


1. Welcome.  
   a. Bev welcomed all members to the Board meeting.

2. Approve minutes  

   b. Meg Jones sent the Treasurer’s report to Bev for the meeting.  As of March 12, 2012.

   i. Balance:  
      1. Draft balance as of January 9, 2012  $ 1,811.48
      2. Income
         a. February Wine and Chocolate event  $ 175.00
      3. Expenses
         a. Borjo’s, Wine and Chocolate event  $ 305.00
      4. Current draft balance as of March 12, 2012:  $ 1,654.61
      5. Current share balance as of March 12, 2012:  $ 26.93
      6. Total AUA Balance as of March 12, 2012:  $ 1,681.54

   ii. Membership  
      1. Total membership : 62 (includes 3 new employee memberships)

3. Programs Committee Updates. Dan Campbell sent his report to Bev.  
   a. February 15, 5:30 pm – wine and chocolate at Borjo’s. Dan reported that 20 persons attended. We had 4 no-shows and 3 new memberships. The event was successful. Everyone at Borjo’s was very helpful.
   b. March 21. Kathryn agreed to be on site to help organize the tour of the Monarch Theater.
   c. April 25, River Rooms – Awards Breakfast. The event will start at 8:30 am; Board members should come early to help set up and sign guests in. HR provides the list of service awards for the specified time period; some employees have been listed with years of service that include their student and other employment, and others have not. Bev, Trey and Tisha will meet to review the HR list of service awards and also the text of the invitation. Bev will ask Connie Merriman to print the certificates. Kathy will take the pins to be engraved at G&W.
   d. May program. Chad Peevy will lead a tour of the tree trail at 12 noon on Wednesday, May 23.

4. Communications. No update

5. Membership Committee. Dan Hennelly did not attend the meeting.

6. Webb Council. Alice reported that she was unable to attend the last Webb Council meeting because of a conflict and asked for a volunteer to attend the March 15 meeting because of another conflict. Kathy volunteered to attend the meeting. The Council is scheduled to discuss reallocating Webb space for student organizations.
7. Parking Committee. Jarin reported that Parking Services has put posters up in Webb and elsewhere concerning upcoming parking lot changes. They also will be allowing credit card payments in the new meters. They are holding information and feedback sessions on parking in the Learning Commons on Tuesdays.

8. Women’s Caucus. Tancy Vandecar-Burdin did not attend the meeting.

9. HLEA, Diversity Champion Award Committee. Tisha did not attend the meeting.

10. Employee of the Month. Worth reported that a selection was made and would be announced soon. So far, no administrative faculty members have been selected; Worth urged Board members to nominate administrators for this recognition.

11. Other
   a. Administrator of the Year award. Worth was congratulated on winning the J. Worth Pickering Administrator of the Year Award.
   b. Professional of the Year award. Bev, Trey and Susan met to iron out details on the Professional of the Year award. They passed out a draft proposal with a description, rationale, implementation, resources, and eligibility/selection. They proposed that the award be named the “Monarch Professional Award.” The Board agreed with this recommendation. The board agreed with the idea of awarding a recognition leave day for this and the Administrator of the Year award. Bev will consult with HR about costs associated with this recognition. The Board discussed language for selection. It was decided that the group would review both awards and selection language together and then bring the documents for further discussion within a Board meeting. The intent is to roll out the award in fall 2012; it was suggested that information about the new award be sent out early to generate interest and participation in the process.
   c. Nominating Committee. Terri will serve as President next year. Meg agreed to serve as treasurer next year. Dan Campbell agreed to serve as Program Chair next year. We will be working on names for other positions.
   d. AUA tablecloth. Bev received the new tablecloth and held it up for inspection. It was designed with the current logo. We will use it for the awards breakfast in April. We paid a setup fee so that we can get additional material from Brand Fuel. The total cost was $189.86.

The meeting adjourned at 1:10 pm.

Next meeting: Wednesday, April 11, 2012 at 12:15 pm, Kaufman 239.

Submitted by Ann Pettingill, Secretary.